

Wingrove Primary School

Attendance Newsletter – Autumn Term 2025



Attendance is the key to success.

Here at wonderful Wingrove we love nothing more than celebrating good school attendance, I took 12 Early Years and Key Stage 1 pupils to see **Fenwick's window** and afterwards we got to enjoy hot chocolate & cookies at **Mason+Rye!** The fun didn't stop there. We then took 10 Key Stage 2 pupils to The Northern Stage to see **Beauty and the Beast**. I am beaming with pride. Well done to those pupils for coming to school every day!

Your attendance matters and so do you.

Punctuality continues to be an important concern. Regular lateness can significantly affect your child's learning and can also disrupt the learning of other pupils. Our teachers at Wingrove work very hard to provide the highest quality education for all children, so we kindly ask that you support this by ensuring your child arrives on time each day.

Lost minutes = lost learning!

5 minutes late per day = 3 Days Lost

10 Minutes late per day = 6.5 Days Lost

15 Minutes late per day = 10 Days Lost

20 Minutes late per day = 13 Days Lost

30 Minutes late per day = 19 Days Lost

I would like to take this opportunity to wish you all an amazing holiday! We look forward to welcoming you all back on Monday 5th January 2026 at 0835. DON'T BE LATE!

Hayley Paxton - Attendance & Welfare Officer

Overall attendance

Children in primary school are expected to have an attendance rate of above 96%. The government has set this target for all schools, and we are expected to meet it each term.

For this year, from September 2025 to December 2025, our attendance figures are as follows:

- **Whole School (Nursery – Year 6): 94.0%**
- **Year 1 – Year 6: 95.0%**

I am confident that if we continue to work together, we can improve these figures.



The Local Authority have introduced a stepped approach to Fixed Penalties on unauthorised leave during term-time.

*Each penalty is per parent per child. The stepped approach to fixed penalties applies within a rolling 3-year period.



1st Offence - £160 fine, reduced to £80 if paid within 21 days

2nd Offence - £160 with no reduction for early payment.

3rd Offence – referral to court

NEW - Phoning to report an absence

Please call the school office before 9am on:

0191 2735466

OR

0191 2735842

To speak to me, or to leave a message on the absence line, **SELECT OPTION 1** when prompted to do so. Please state your child's full name, name of their teacher and the reason for their absence.

Although we strive for good attendance for all children, we understand that anyone can be ill. If your child is too unwell to come school, then please phone to let us know.



Holiday and leave of absence

We continue to work closely with the local authority in relation to issuing fines for holidays taken during term time. This is an increasing problem and we feel our pupils should not miss valuable education. This term we had **42 children** each missing on average nearly **2 weeks** of their education due to **unauthorised absence**.

Please look at the school term calendar and plan your time away during school holiday time. **Penalty fines will be enforced accordingly.**

The calendars are available from the school office and are on the school website and in noticeboards.



Illness

All children at some point are ill, which means that they cannot attend school.

If your child has sickness and diarrhoea then they cannot attend school for **48 hours**. **However**, if your child has a minor complaint such as a runny nose or sore throat, then they should attend school. We find, in most cases, that children are so busy in school that they tend to forget their little illnesses very quickly.

If you need help or advice on whether your child should stay off school you can always use the Healthier Together App – A great place to find accurate and trusted NHS healthcare advice in the North East. All the information on the site has been checked by clinicians, to ensure they offer the best advice for parents, carers, young people and health professionals.



www.nenc-healthiertogether.nhs.uk

January 2026

The gates open at **0835** each morning. Reception to Year 6 pupils should be in class ready for registration at **0845** prompt. Anyone who arrives after **0845** is late and should report to the school office. Morning nursery doors open **0840** and close **0845**. Afternoon doors open at **1225** and close at **1230**. Bring children to school on time and they will be prepared for an exciting day of learning.



At the end of the school day Picking your children up on time at the end of the day is just as important as getting them to school on time. **Please remember, school finishes at 1515. Afternoon nursery at 1530.** If you think you might be late picking up your child, please ring the school office on 01912735466 and we can let your child know.

Attendance Reward When a class comes in every day, Monday to Friday the whole class will get to enjoy **HOT CHOCOLATE & COOKIES**.

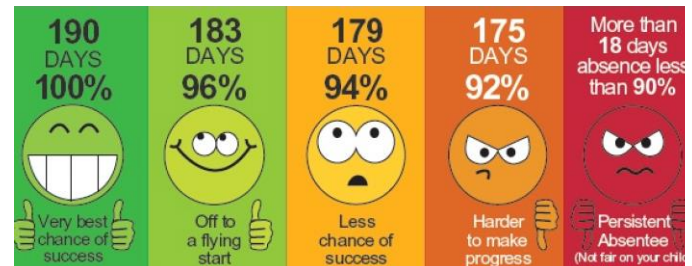


We love to reward good attendance 100% Attendance Draw

All children who achieve **100%** attendance, and are on time every day, each term, will have their name entered in the prize draw. A name is drawn out in Gold Assembly and the winner is awarded a collection of prizes. The children with **96%** or above each half term have their names in a prize draw and the winner is awarded a book.

Do you know your child's attendance?

Your child's attendance is important. Keep your child in the green zone, aim for above 96% attendance. If you would like to know your child's attendance please speak to me. I will be happy to help you with all your attendance needs.



Film and Nacho Party

The children love to try and achieve the best attendance for their class. Every half term, the classes in EYFS/Key Stage 1 and Key Stage 2, with the best attendance, win a film afternoon complete with a tasty snack. This year the snack is nachos.



Golden Time

The class who has the fewest '**lates**' has Golden Time, once a week. They get free time to enjoy with their friends.



Autumn Term -

Fenwick's window & hot chocolate at Mason + Rye

Zidan RecSB – Adam RecSB – Haris RecCH – Bilal RecCH – Wafa 1LJ – Haniya 1LJ – Eser 1SC –
Areeba 1SC – Maeen 2AAH – Hooria 2AH – Hussain 2EA – Hassan 2EA

The Northern Stage – Beauty and the Beast

Harisa 3CL – Aabad 3HLP/ EH – Haniya 4JMc – Francis 4NB – Ayesha 5TB – Dua 5AM – Ilhan
6KS – Sathvik 6BR – Elina 6RR – Inaaya 6KS

Whole Class Attendance Autumn Term 2025

Nursery am	91.7%
Nursery pm	85.9%
Rec SB	90.7%
Rec CH	89.8%
Year 1 LJ	93.9 %
Year 1 SC	93.2%
Year 2 AH	94.6%
Year 2 EA	95.7%
Year 3 CL	93.2%
Year 3 HLP-EH	95.2%
Year 4 JMc	95.0%
Year 4 NB	95.7%
Year 5 TB	95.3%
Year 5 AM	96.3%
Year 6 KS	96.5%
Year 6 BR	96.3%
Year 6 RR	94.4%

Whole School

94.0%

LATES Autumn Term 2025

Nursery am	39
Nursery pm	43
Rec SB	73
Rec CH	51
1 LJ	96
1 SC	82
2AH	114
2EA	107
3CL	61
3HLP-EH	121
4JMc	72
4NB	82
5TB	46
5AM	57
6KS	63
6BR	129
6RR	68

Whole School

1334

At Wingrove Primary School, we know that being in school and on time every day is essential for your child's learning and wellbeing. Missing even a few minutes each day can add up to lost learning and can affect your child's confidence and progress.

Why punctuality matters:

- Registers close 30 minutes after the start of each session. After this, pupils are marked absent.
- Arriving late disrupts your child's learning and the class environment.
- Regular attendance and punctuality help children feel safe, supported, and ready to learn.

Together, we can ensure every child at Wingrove has the best chance to succeed by being in school, on time, every day. Thank you for your support.

Mrs Mullarkey