

**WINGROVE PRIMARY SCHOOL**  
**Hadrian Road, Fenham,**  
**Newcastle upon Tyne, NE4 9HN**  
**Telephone 0191 2735466 / 2735842**

5<sup>th</sup> July 2019

Dear Parents and Carers.

If you are planning a holiday during the summer and will not return when school reopens on Wednesday 4<sup>th</sup> September, you must complete a leave of absence form, which can be collected from the school office. Failure to do so may result in your child losing their place at Wingrove. Last year 28 pupils failed to return to school the first week of term, as they were on holiday. We were unable to offer all children their school place on return from holiday.

Thank you for your continued support.

Mrs. Prosperini  
Admin Officer